

MINUTES
CITY COUNCIL MEETING
OCTOBER 21, 2020

The meeting was called to order by Mayor Jacob Mercurief at 9:06 AM. Councilmembers present were Dimitri Zacharof, Daniel Porath, Joseph Kozloff, Victor Clarey, Raymond Melovidov and Jason Bourdukofsky. A quorum was established.

CALL TO ORDER

Clmbr Bourdukofsky moved to approve the agenda, seconded by Clmbr Porath. Motion carried by voice vote.

AGENDA
APPROVED

Clmbr Porath moved to approve the September 24, 2020 meeting minutes, seconded by Mayor Melovidov. There were no corrections or additions; motion carried by voice vote.

SEPTEMBER 24,
2020 MINUTES
APPROVED

Clmbr Melovidov moved to approve the October 7, 2020 meeting minutes, seconded by Clmbr Bourdukofsky. There were no corrections or additions; motion carried by voice vote.

OCTOBER 7, 2020
MINUTES
APPROVED

Clmbr Bourdukofsky moved to approve the October 14, 2020 meeting minutes, seconded by Clmbr Clarey. There was one correction: remove pro it should just be quo; motion carried by voice vote.

OCTOBER 14, 2020
MINUTES
APPROVED

Charlie Summerville called into the meeting. Charlie runs the King Eider Hunting Outfitters and called about the winter hunting season. He presented his plan and the steps he would take to ensure the safety of the community during the pandemic. Charlie stated that he does not think it fair to have crabbing season and not the duck hunting season as it is a small business run by Alaskans. Guided Hunts are not considered an Essential business. Mgr. Zavadil let Charlie know that Ordinance 20-96 is on the agenda today to be renewed and that the ordinance is reviewed every 30 days. Clmbr Zacharof explained to Charlie that Saint Paul has very limited resources since we are a very remote community and if cases keeping rising, he will be against having the hunting season. Mayor Mercurief asked if they are denied can Charlie come back with a legal standpoint. Mgr. Zavadil stated that the Ordinance is strong and if a claim is made, it will be addressed.

PERSONS TO
ADDRESS THE
COUNCIL

A break was held between 10:03 and 10:17.

Mgr Zavadil gave his report: The COVID-19 vaccine will be in 3 phases. Under the emergency order the vaccine cannot be mandatory. The ultracold vaccine needs to be stored at -100 degrees Fahrenheit. Health Care workers will be first. The Dental team will be here 10/26-10/30. There are 53 residents that are on the list and 30 of those are critical needs. They will be tested regularly and will quarantine when not at work. The council asked if the people that are scheduled to be seen will be required to be tested or quarantine after their visit. The people that are seen will need to be tested 5-7 days after their visit but will not be required to quarantine. The fish processor, Bountiful, will be mooring at the Trident dock then outside of the Harbor while they process. Trident employees will be on strict quarantine rules and will not be able to go out into the community. \$841,000 has been spent of the 1.3 million of the COVID funds have been spent.

CITY MANAGER
REPORT

A break was held between 11 and 11:12.

Clmbr Zacharof moved to approve Emergency Ordinance 20-96, Protective Measures to Prevent the Spread of COVID-19 Throughout Saint Paul Island, seconded by Clmbr Melovidov. Nothing has changed in Ordinance 20-96. To keep the community safe, it

ORDINANCE
20-96,
PROTECTIVE

recommended to extend the ordinance another 30 days. The State Public Health Disaster expires on November 15, 2020. If the legislation met by 10/15/2020 they could have extended this, but this did not happen. Clmbr Zacharof ask if the declaration does not get extended where does that leave us. Mgr Zavadil stated that is if does not get extended the ordinance will need to be updated to remove the State of Alaska mandates. The ordinance will then be reviewed by legal counsel. Clmbr Zacharof asked if it does not get extended and the ordinance remains, will there be a public hearing for community comments. That can be done, and survey can also go out to get community comments.

MEASURES TO
PREVENT THE
SPREAD OF
COVID-19

A roll call vote was held:

Ayes- Clarey, Bourdukofsky, Kozloff, Zacharof, Porath, Melovidov, Mercurief.

No-0

Motion carried unanimously.

Clmbr Clarey moved to approve Ordinance 20-05, Budget Amendment #1, Second reading and adoption, seconded by Clmbr Zacharof. In discussion with the Mayor and City staff and the Tribal Government of St. Paul providing employees with an additional 40 hours of PTO, a Christmas bonus is recommended for City employees. Some of the expenses have been diverted to 536 and 538, there budget remains good. This does not include the council. Clmbr Zacharof moved to make an amendment to include the council in the Christmas bonus. This would be an additional \$11,574.75 for the council members.

ORDINANCE 20-
05, BUDGET
RVSN #1, 2ND
READING AND
ADOPTION

A roll call vote was held for the amendment:

Ayes- Porath, Kozloff, Bourdukofsky, Zacharof, Melovidov, Clarey, Mercurief.

No- 0

Motion carried unanimously.

Clmbr Melovidov asked about an electrical rebate for residential customers. Mgr Zavadil said this can be transferred out of Fund 102. The 2020 electrical rebate would be one entry and show as \$180 credit on the bill in December. Clmbr Melovidov made a motion to offer the electric rebate to residential customers, seconded by Clmbr Zacharof.

A roll call vote was held for the amendment:

Ayes- Porath, Melovidov, Zacharof, Clarey, Kozloff, Bourdukofsky, Mercurief.

No- 0

Motion carried unanimously.

A roll call vote was held for the main motion:

Ayes- Zacharof, Bourdukofsky, Porath, Clarey, Kozloff, Melovidov, Mercurief.

No- 0

Motion carried unanimously.

Lunch break was held between 12 and 1:30.

Clmbr Clarey moved to approve Ordinance 20-06, Title VIII Public Safety, Section 08.15 Requirements for Posting/Displaying Emergency Address Numbers on New Construction and Existing Buildings, First Reading. The signs would be reflective and displayed on the side of the house closest to the road. This would help emergency responders identify each household when there are calls. The City would oversee maintenance of the signs. Clmbr Melovidov recommends taking public comments since the signs will be placed on their homes. Clmbr Zacharof agrees. Clmbr Zacharof recommends that during new employee orientation to spend more time learning house numbers and where people live. Clmbr Bourdukofsky agrees.

ORDINANCE 20-
06, TITLE VIII
REQUIREMENTS
FOR POSTING
ADDRESSES 1ST
READING

A roll call vote was held:

Ayes- Mercurief
No- Bourdukofsky, Zacharof, Clarey, Melovidov, Kozloff, Porath
Motion failed.

Mgr Zavadil gave a brief overview of the changes in each policy.

REVIEW OF
UPDATED
POLICIES

03.03- Pay Period, Timesheets, Timecard, Time Clocks and Payroll checks. If an employee chooses to take compensatory leave or pay the exempt employee will be required to use a time clock.

03.07- Compensatory Time. There is no legal requirement that City must grant compensatory time to exempt employees. The time must be approved in advance by their supervisor. It can be denied if the request for time off will duly disrupt operations. Compensatory time will be granted on an hour for hour basis. There is an accrual limitation of 40 hours. If an employee builds up compensatory time but cannot take it the employee can receive pay at the pro-rated hourly rate.

03.12- Hazard Pay. In light of the increased workload and stress caused by responding to the COVID-19 outbreak, the pay policy authorizes temporary differential compensation for affected employees. Right now, the City is at medium risk. The pay will be based on the hours worked and overtime hours will not count towards hazard pay.

04.03.02- Annual Leave. In the event that accrued Annual Leave is not used due to unforeseen circumstances such as, a City wide emergency as declared in accordance with City Code of Ordinance Title 8, Chapter 8.10 – Emergency Preparedness and Emergency Management, or job duties do not allow the employee to take Annual Leave for leave, employees may elect to be paid for any accrued and unused Annual Leave up to 120 hours per year. Employees must leave at least 80 hours of annual leave as a balance. Accrued Annual leave shall be paid at the employees current rate of pay. The employee must leave 80 hours leave at all times. The employee must turn in a request by December 15, 2020.

04.03.05- Administration Leave. The rate of compensation for paid-out Administrative Leave, shall be at fifty percent (50%) the employee's then-current rate of pay at the time the request is made. All applicable taxes and withholding shall apply.

10.33 Infectious Disease Control. The City establishes the following policy to help reduce the risk of spreading infectious diseases between employees and the general public. The City will take proactive steps to protect the workplace in the event of an infectious disease outbreak. It is the goal of the City during any such time period to strive to operate effectively and ensure that all essential services are continuously provided and that employees are safe within the workplace.

The next meeting is scheduled for September 24, 2020 at 9 AM.

NEXT MEETING

Cmbr Melovidov moved to adjourn the meeting, seconded by Cmbr Porath. The meeting adjourned at 3:03pm.

ADJOURNMENT

SUBMITTED BY:

APPROVED:

Monique Baker, City Clerk

Date